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Term 4 Week 3 - 31 October 2018

#### **Dear Parents**

I am very pleased to announce that following a merit selection process, I have been offered and have now accepted the permanent position as principal of Bowral Public School. The opportunity to continue the wonderful aspirations of our previous principal, Wendy Buckley, to build educational excellence is a great privilege and I look forward to the journey ahead in collaboration and consultation with our Bowral school community.

Congratulations to Mrs Molly Ayling who has been permanently appointed to our school as classroom teacher. Mrs Ayling has been a valuable member of our team for a number of years as a temporary teacher, relieving Assistant Principal and relieving Deputy Principal. Following a service transfer appointment, Mrs Ayling will now be a permanent member of our teaching staff.

#### **Kindergarten Transition**

This week has seen an exciting beginning for our 2019 kindergarten students. The 2019 kindergarten transition program commenced on Monday providing quality opportunities for our new kindergarten students to engage in interactive learning with our kindergarten teachers. During this time, parents enjoyed a casual stroll around our school grounds learning of, and experiencing some of the history and traditions of our school.

#### Leaving our school in 2018

Planning is well in progress for our 2019 classing structure and it is important to be early informed or any changes in our student enrolment information. If your family is leaving Bowral Public School in 2018, could you please contact our school office at your earliest convenience to ensure we have accurate student enrolment data to inform school planning.

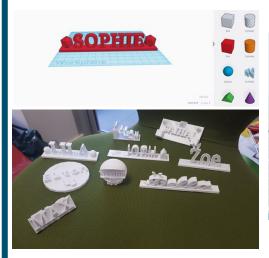
Regards Gary Graham PRINCIPAL

| REMINDER DIARY DATES |  |                       |  |  |  |
|----------------------|--|-----------------------|--|--|--|
| Friday 2 November    | ◆ Stage 2 Cricket Gala Day                     | Wednesday 7 November  | ◆ Kindergarten Orientation 9.30am—11.00am<br>◆ Stage 3 swim test |  |  |
| Friday 9 November    | ◆ P&C 'Cinema Under The Stars'                 | Monday 19 November    | ◆ P&C meeting 6.30pm school library                              |  |  |
| 19-30 November       | ◆ Swim School                                  | 29-30 November        | ◆ Yr 6 Canberra excursion  |  |  |
| Friday 30 November   | ◆ Yr 5 Wombaroo excursion                      | Wednesday 5 December  | ◆ Year 6 Dinner  |  |  |
| Friday 7 December    | ◆ Self Help Gibraltar & Jellore                | Wednesday 12 December | ◆ ES1 Movie/picnic day<br>◆ St.3 (Year 5&6) Presentation Night   |  |  |
| Thursday 13 December | ◆ St.3 Jamberoo<br>◆ St.1 Movie/Lake Alexandra | Wednesday 19 December | ◆ Students last day Term 4                                       |  |  |

#### 3D Printer + Software

Bowral Public School is lucky enough to be a part of a new department initiative called the STEMshare Community Project. This program allows us to book a STEMshare kit for one term to empower the school with technology tools that enable students to develop essential future focused STEM (Science, Technology, Engineering and Mathematics) skills. In Term 4 until, the end of Week 7, we have on loan a 3D printer. Stage 3 have already been utilising this with students beginning to combine their design, mathematical and artistic skills to create unique name plates. It has been exciting to see the student engagement when using the 3D software which shares many similarities with the CAD software that is often used by engineers and manufacturing companies. All of the below prints have been designed by students with an average print time of around 2hrs each!

#### Mr Matthews







#### News from the Beehive . . . . .

Hi All

#### Summer Menu:

The feedback for the Term 4 Menu has been wonderful, thank you everyone for supporting it so enthusiastically. We have really big orders on all days, but sushi and burgers are particularly big days, which is fantastic! Please don't forget to specify what type of sushi your child would like.

#### Canteen Manager:

A position description for the canteen manager was sent out via the Skoolbag App earlier this week and it is included in this newsletter. Applications close on Friday 9 November 2018.

#### Thank-you!

A big thank you to all the volunteers who have helped us over the last few weeks, we have had a wonderful turn out and seen some new faces which has been great. Come and join us for a chat and a cuppa if you have some spare time, the help is invaluable and it's a lovely way to meet some new people.

I also wanted to thank Nic Smith-Bertram for all her help as the secretary of the Canteen Committee. Nic has worked so hard to keep everything running smoothly for the committee, as well as providing countless volunteer hours in the canteen. Nic is handing over the reins of the position on secretary, we will miss her positivity and enthusiasm, thanks so much Nic for your amazing contribution to the canteen!

Please see the below roster and consider helping out if you can in any way:

NB: The hours listed below are just a guide, if you just can help for an hour or two that is also so helpful, we can always find a spot to pop you in. *Cheers*,

Lucy Rogers 0411 394 238



| MONDAY  | TUESDAY   | WEDNESDAY   | THURSDAY  | FRIDAY  |
|---|---|---|---|---|
| 05.11.18<br>We need 1 person<br>9.15am-11.45am  | <u>06.11.18</u><br>Fully Staffed                                  | 07.11.18<br>We need 1 person<br>11.30am-2.30pm                    | 08.11.18<br>We need 2 people:<br>9.15am-11.45am<br>11.30am-2.30pm | 09.11.18<br>Fully staffed                       |
| 12.11.18<br>We need 1 person:<br>11.30am-2.30pm | 13.11.18<br>We need 2 people:<br>9.15am-11.45am<br>11.30am-2.30pm | 14.11.18<br>We need 2 people:<br>9.15am-11.45am<br>11.30am-2.30pm | <u>15.11.18</u><br>Fully staffed                                  | 16.11.18<br>We need 1 person:<br>11.30am-2.30pm |

# Bowral Public School

#### P&C Kindergarten Orientation Morning Tea – CALLING THIS YEARS KINDERGARTEN PARENTS!

Next week on **Wednesday 7 November** the school is hosting a Kindergarten 2019 Orientation parent information session, and we are calling on **THIS year's kindergarten parents** to come along and help us host a morning tea to welcome new families to our school. It would be wonderful if you could bring along a plate to share for morning tea and a friendly face and join us at 9.15am in the hall. Please email me at paulandaveril@hotmail.com if you are able to help out.

#### **Cinema Under The Stars**

Our outdoor movie night will be held on **Friday 9 November** in our 'Hyde Park' playground (near the new building) This year's movie will be '**Trolls**'- which will be fun and entertaining for all ages! This is a wonderful family friendly event that we host to bring our community together to thank them for their support throughout the year. Gates open at 6.00pm with a gold coin donation entry. There will be a prize for the best dressed troll! We will need some parent helpers to give some time on the evening for the following stalls. If you would like to lend a hand please contact the stall coordinators:

Stage 3- BBQ contact Kelleah Dawes kelleahd@bigpond.com

Stage 2- Drinks contact Averil Cutroni paulandaveril@hotmail.com

Stage 1- Choc tops contact Alison Courts alison@teacupevents.com.au

Early Stage 1 (Kindergarten) Popcorn contact Suzie Harris suzieharris@gmail.com

#### Meeting

Our next meeting will be on Monday 19 November at 6.30pm in our school library. This will be our final meeting for 2018. Everyone is welcome to come along!

Averil Cutroni -P&C President



# CINEMA UNDER THE STARS

FOR FAMILIES & FRIENDS OF BOWRAL PUBLIC SCHOOL- PRESENTED BY BPS P&C

## FRI NOVEMBER 9 • SHOWING 'TROLLS' IN HYDE PARK AT BPS. GATES OPEN AT 6:00 PM

Prizes for BEST DRESSED TROLLS!

Gold coin donation upon entry.

Sausage sizzle, popcorn, choctops & drinks available to buy or BYO picnic.

BYO picnic rug, cushions, low seats

CHILDREN MUST BE FULLY SUPERVISED BY PARENTS AT
ALL TIMES. MOVIE WILL BEGIN AT SUNSET

#### **COMMUNITY NEWS**

### JAPANESE PLAY AFTERNOON The Playhouse, Mittagong

Wednesday 28 November, 4.30pm Admission free afternoon tea provided.

#### TALLONG SCHOOL HOLIDAY CAMP

21-25 January 2019

Information: tallong@ssc.nsw.edu.au or call 4841 0439

#### **ABORIGINAL Go4Fun**

Wingecarribee Aboriginal Community Cultural Centre, 4-6pm, Thursdays (18 October—20 December 2018) Contact Mel Ph 4868 0856 Register: Free call 1800 780 900

#### **MOSS VALE SWIM CLUB**

Call Ben Blaik M: 0407 392 575 for more information

#### ANNUAL PRE-LOVED DESIGNER CLOTHING SALE FUNDRAISER FOR WHITE RIBBON

Saturday 24 November More information Contact Cathy Slattery M: 0418 912 893

Information included in "Community Announcements" does not have official endorsement of NSWDET and may not be school activities. The announcements are a service to the community and should not be interpreted as a recommendation by the school. The school accepts no responsibility for information published in this newsletter as "Community Announcements".





#### BOWRAL PUBLIC SCHOOL P&C EXPRESSION OF INTEREST INVITED FOR CANTEEN MANAGER POSITION

Canteen Manager Position Description (abbreviated) A full description is available from the school office

| Des es estisita ta        |   |  |  |
|---------------------------|---|--|--|
| Pre requisite to position | Working with Children Check   |  |  |
| Purpose of the position   | This position is responsible for the profitable management and operation of the school canteen according to the policies and procedures of Bowral Public School Canteen Committee. The incumbent will support the development of strong relationships in the school community in particular with the students, parents and volunteers, teachers and other school personnel. |  |  |
| Canteen Policy            | The Bowral Public School canteen's aims and objectives are to: implement the Fresh Tastes @ School NSW Healthy School Canteen Strategy.   |  |  |
| Relationships             | This position works closely with the P&C, canteen committee, canteen convenor, the school Principal and the students, staff and wider school community.   |  |  |
| Immediate Manager         | The Canteen Manager is responsible to the P&C executive through the Canteen Convenor.   |  |  |
| Reports                   | The canteen assistant will be guided by this position as will volunteers.   |  |  |
| Stakeholders              | School community including students, staff, volunteers, parents and wider school community.   |  |  |
| Extent of Authority       | <ul> <li>Has authority to purchase/order necessary products and produce to deliver a healthy canteen food service.</li> <li>Exercise a degree of autonomy to achieve objectives of the position.</li> </ul>   |  |  |
|                           | <ul> <li>Guidance and direction of canteen assistants.</li> <li>Canteen manager is responsible to the Canteen convenor and P&amp;C executive.</li> </ul>  |  |  |
| Key Responsibilities      | The canteen manager is responsible for the management of the day-to-day operations of the school canteen. This includes the following responsibilities:   |  |  |
|                           | <ul> <li>Providing leadership to canteen staff and volunteers to ensure the delivery of an affordable<br/>food service to the students and staff of the school;</li> </ul>  |  |  |
|                           | <ul> <li>Planning, organising, and monitoring the day to day operations of the canteen, including the rostering of voluntary workers, daily record-keeping (as deemed necessary by the canteen policy), opening and closing the canteen, preparation and cooking for service and ensuring all workers sign in and out;</li> </ul>   |  |  |
|                           | <ul> <li>Ensure that the operation of the canteen is in line with the values of the school;</li> </ul>  |  |  |
|                           | Developing the necessary procedures to deliver the food service;  |  |  |
|                           | <ul> <li>Orientating and training volunteers in the food preparation and other procedures to deliver an<br/>affordable food service to the students and staff;</li> </ul>   |  |  |
|                           | <ul> <li>Ensuring that the products and services supplied by the canteen are marketed and promoted<br/>to generate a high level of sales on a daily basis;</li> </ul>   |  |  |
|                           | <ul> <li>Use food preparation and cooking skills to minimise waste of fresh produce;</li> </ul>   |  |  |
|                           | <ul> <li>Ordering, purchasing and checking all supplies against invoices and delivery dockets then passing them on to the appropriate financial delegate;</li> </ul>  |  |  |
|                           | <ul> <li>Ensuring that food products prices are monitored and value for money considered;</li> </ul>  |  |  |
|                           | Provide a report to canteen convenor on the activities of the Canteen, including sales  |  |  |
|                           | when required e.g. P&C meetings, Canteen committee meetings;  |  |  |
|                           | <ul> <li>Counting, recording and reconciling the daily takings and banking daily, according to school policy for safe handling of money;</li> </ul>   |  |  |
|                           | Ensure that stock is kept at appropriate levels and a stock take is undertaken when required;   |  |  |
|                           | <ul> <li>Maintain statistical records according the policies and procedures set down by the P&amp;C executive - to expedient reconciliations of sales to purchases and to allow for informed decision making when adding or taking an item off the menu;</li> </ul>   |  |  |
|                           | <ul> <li>Implement procedures and process regarding food safety to ensure that correct food handling<br/>and hygiene practices are performed to prevent food spoilage, contamination and subsequent<br/>food poisoning;</li> </ul>  |  |  |
|                           | <ul> <li>Ensuring all canteen workers including volunteers are familiar with correct food handling and<br/>hygiene practices in line with Standard 3.2.2;</li> </ul>  |  |  |
|                           | Attend canteen committee meetings with a P&C representative once per term.  |  |  |

Applicants are invited to provide a brief overview, maximum two pages of experience and what you can offer our Beehive canteen which can be emailed to beehivecanteen@gmail.com . All applications will remain confidential. All applications must be received by 4.00pm Friday 9 November 2018.